

Department of Transportation
Accountable Material Receipt

This form will be used to acknowledge receipt of the material listed below, which was sent under separate cover. The form will be completed and returned to the Issuing Office within five working days of receipt.

Issuing Office

Receiving Office

Date	Quantity	Serial Number(s) (if applicable)	Description of Material

Remarks: (check applicable box)

Receipt of material described above is acknowledged.

Material described above has not been received.

Other:

Date Received

Type Name and Title of Person Receiving Material

Signature of Person Receiving Material